

## COMMONWEALTH OF VIRGINIA STATE CORPORATION COMMISSION

### **ARTICLES OF AMENDMENT**

# CHANGING THE NAME OF A VIRGINIA LIMITED LIABILITY COMPANY By the Members

The undersigned, pursuant to § 13.1-1014 of the Code of Virginia, executes these articles and states as follows:

1.	The current name of the limited liability company is	
2.	The name of the limited liability company is changed to	
3.	The foregoing amendment was adopted by a majority vote	e of the members entitled to vote on
	 (date)	
4.	CHECK IF APPLICABLE (see instructions):	
☐ The person signing this document on behalf of the limited liability delegated the right and power to manage the company's business and		, ,
Executed in the name of the limited liability company by:		
	(signature)	(date)
	(printed name)	(title)
	/limited liability company's SCC ID no.)	(tolophono number (ontional))

SEE INSTRUCTIONS ON THE REVERSE

#### NOTE

This form contemplates approval of a name change amendment by the members of the limited liability company. Member approval of an amendment is required if the limited liability company has members. If the limited liability company has been formed without any members and no members have been admitted, an amendment may be adopted by the persons named as a manager in the articles of organization. If there are no members or managers, an amendment may be adopted by the persons who formed the limited liability company. See § 13.1-1014 of the Code of Virginia. See (and follow) guideform LLC-1014 for all amendments to the articles of organization of a limited liability company that are not covered by this form. It may be downloaded from our website at www.scc.virginia.gov/division/clk/fee bus.htm.

### **INSTRUCTIONS**

The articles must be in the English language, typewritten or printed in black on white, opaque paper 8 1/2" by 11" in size, legible and reproducible, and free of visible watermarks and background logos. A minimum of 1" must be provided on the left, top and bottom margins and 1/2" on the right margin. Use only one side of a page.

You can download this form from our website at www.scc.virginia.gov/scc/division/clk/fee\_bus.htm.

The limited liability company name must contain the words "limited company" or "limited liability company" or the abbreviation "LC", "L.C.", "LLC" or "L.L.C.".

The proposed new limited liability company name must be distinguishable upon the records of the Commission. See § 13.1-1012 of the Code of Virginia. To check the availability of a limited liability company name, please contact the Clerk's Office Call Center at (804) 371-9733 or toll-free in Virginia at (866) 722-2551.

If the limited liability company has members, the members must approve the amendment. See § 13.1-1014 of the Code of Virginia.

As this form contemplates approval of the amendment by the members, the articles must be signed by a manager or other person who has been delegated the right and power to manage the business and affairs of the limited liability company, or if no managers or such other persons have been selected, by any member of the limited liability company. See § 13.1-1003 of the Code of Virginia.

<u>IMPORTANT</u>: If the articles are being signed by a person, other than a manager or member, who has been delegated the right and power to manage the business and affairs of the limited liability company, the box in paragraph 4 must be marked. The delegation of the right and power to manage the business and affairs of the limited liability company <u>will not be inferred</u> from execution of the articles by a person with the title of "president" or other officer of the limited liability company.

It is a Class 1 misdemeanor for any person to sign a document he or she knows is false in any material respect with intent that the document be delivered to the Commission for filing.

The Commission cannot file or issue with respect to any limited liability company any certificate referred to in the Virginia Limited Liability Company Act until all fees to be collected by the Commission under the Act have been paid by or on behalf of such limited liability company. See § 13.1-1065 of the Code of Virginia.

Submit the original, signed articles to the Clerk of the State Corporation Commission, P.O. Box 1197, Richmond, Virginia 23218-1197, (Street address: 1300 East Main Street, Tyler Building, 1<sup>st</sup> Floor, Richmond, Virginia 23219), along with a check for the filing fee in the amount of **\$25.00**, payable to the State Corporation Commission. **PLEASE DO NOT SEND CASH**. If you have any questions, please call (804) 371-9733 or toll-free in Virginia, 1-866-722-2551.